




Yealink SIP-T58W and T58W-Pro

Quick Reference Guide

Note: The Yealink T58W and T58W Pro are the same phone. The Pro includes the optional Yealink Bluetooth handset, BTH58, instead of the corded handset.

NAVIGATE THE TOUCH SCREEN

Swipe left or right to switch between home and widget screens. Swipe down from the top of the screen to open the control and notification center.

-  Phone dialer - tap to view the active dialpad.
-  Directory - tap to view your Directory.
-  History - tap to view Call History.

PLACE VOICE/VIDEO CALLS

Using the handset

Dial the number you are calling, then pick up the handset.

Note: You may place a call by picking up the handset before dialing. Just be aware the system will attempt to complete the call after a slight pause in entering digits on the dialpad.

Using the speakerphone

With the handset in the cradle, dial the number you are calling, then press  or the  **Send** soft key.

ANSWER CALLS

Using the handset

When a call comes in, pick up the handset.

Using the speakerphone

When a call comes in, press  or the **Answer** soft key.

Answer a second call

When a second call comes in, press the **Answer** soft key in the Second Call Window. The active call is automatically placed on hold.

VIEW ACTIVE CALLS

When you have more than one active call, tap  **Calls** to display all.

CONTROL VIDEO DURING A CALL

Change the video view

Tap  to display the video on full screen.

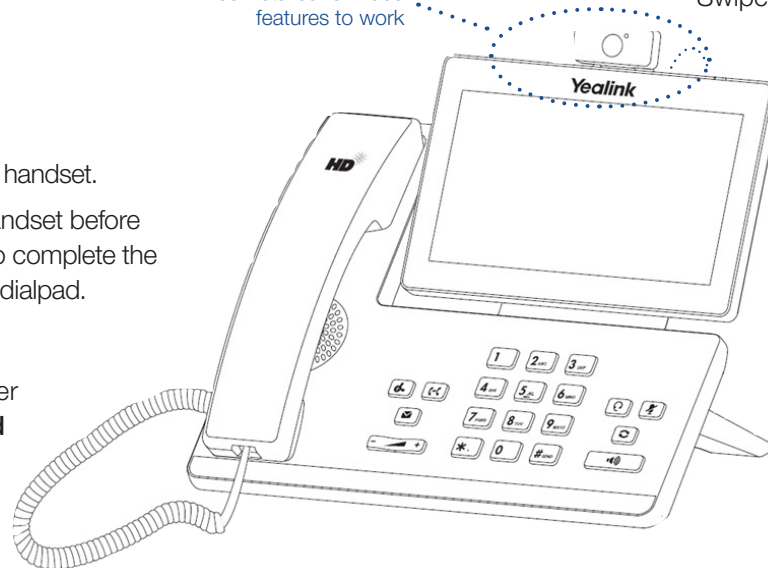
Tap  to display video in the call control panel.

Turn video view on/off during a call

Swipe down from the top of the screen to open the control center.

Tap **Video** to toggle video from phone camera on/off.

USB camera must be installed for video features to work



HOLD AND RESUME CALLS

Place a call on hold


Press the **Hold** button or soft key during an active call. The line soft key controlling the call will indicate the is on hold.

Resume a held call


Press the line soft key controlling the call or the **Resume** soft key.

VOICEMAIL

Set up voicemail

If voicemail is available for your extension, the system will walk you through your voicemail setup the first time you press the  button.

Check voicemail from your phone

Once you have set up your voicemail, press the  button and follow the prompts.

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TRANSFER CALLS

Blind transfer


Press the **Transfer** button or **Transfer** soft key during an active call. The call is automatically placed on hold.

Enter the number to which you want to transfer the call.

Tap the  **Blind Transfer** soft key.

Consultative transfer

Press the **Transfer** button or **Transfer** soft key during an active call. The call is automatically placed on hold.

Place a call to the transfer recipient by entering their number then waiting for the call to complete or pressing the  soft key followed by **Send**.

When the transfer recipient answers, if they are available to take the call, press the **Transfer** button or **Transfer** soft key to complete the transfer.

Direct to voicemail transfer

Press the **Transfer** button or **Transfer** soft key during an active call. The call is automatically placed on hold.

If you are transferring to a four-digit extension, enter *90 followed by the number to which you want to transfer the call.

If you are transferring to a five-digit or six-digit extension, enter * followed by the number to which you want to transfer the call.

To complete the transfer, tap the  **Blind Transfer** soft key.

Return to the original caller

Tap **Cancel** then **Resume**.

MAKE A 3-PARTY CONFERENCE CALL

Tap the **Invite** soft key during an active call. The active call is automatically placed on hold.

Enter the number of the party you would like to conference in, then tap the **Send** soft key or wait for the call to complete.

When the third party answers, all parties are now joined in the conference.

Press the **More** soft key to **Split** the conference call into two individual calls or **Manage** the participants.

Press the **End Call** soft key to disconnect all parties or to leave a three-way conference.

To disconnect all parties in a three-way conference, **Split** into individual calls, then **End Call** each party.

MUTE AND UNMUTE MICROPHONE

Press  to mute the microphone during a call.

Press  again to unmute the microphone during a call.

BLUETOOTH HANDSET CONTROLS FOR T58 PRO

Hookswitch key

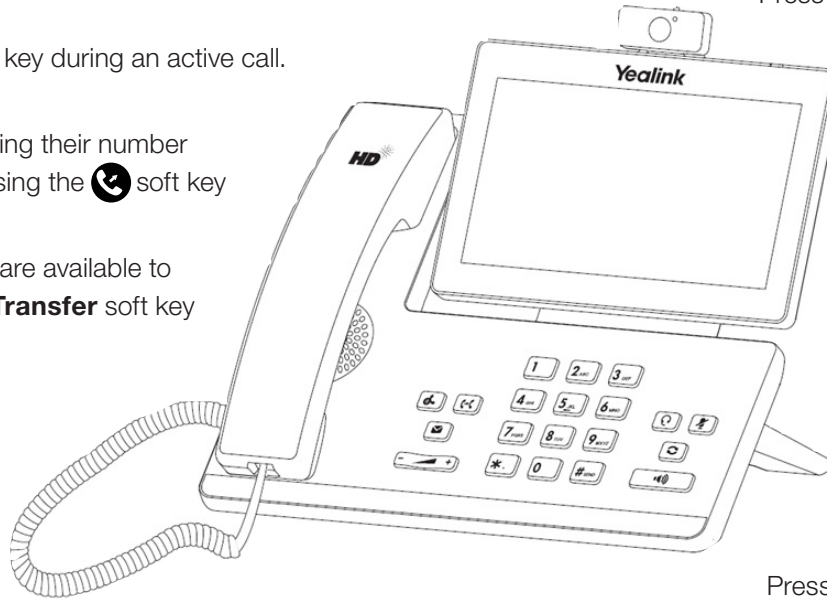
Press to answer, reject, or hang up a call. Long press (3sec) to power on and long press (8 sec) to power off the handset.

Mute key

Toggles audio on/off during a call.

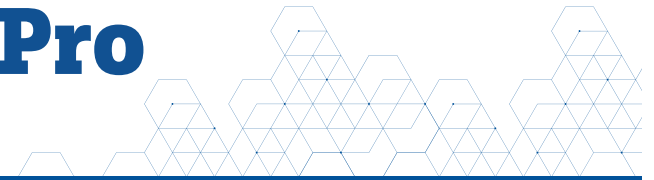
Volume control keys

Adjust the volume of handset and phone.



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LED STATUS INDICATOR OF THE T58 PRO

LED Status	Description
Solid Green	The handset charges fully.
Green for 1s	The handset powers on.
Fast-flashing orange	The handset is pairing with the phone.
Slowly-flashing orange	The handset is reconnecting.
Orange for 2s	The handset is connected to the phone.
Fast-flashing red	Receives a call and the handset is not on the phone handset cradle.
Slowly-flashing red	The handset's battery is low.
Solid red	The handset is charging.
Red for 3s	The handset powers off automatically.
Red and green flashing alternately	The handset is finding the phone.
Red, green, and orange flashing alternately	The handset is upgrading.